## INTRODUCTION

Across the state of Oklahoma, the quality of 9-1-1 services varies greatly. Some PSAPs have deployed the latest technologies while others still work with antiquated equipment, network, mapping and protocols. In order to provide more uniform, high quality 9-1-1 service statewide, the Oklahoma 9-1-1 Management Authority has created a grant program to assist local jurisdictions with funding. The grant program will also be used to develop and deploy a statewide next generation 9-1-1 solution, allowing for full interoperability and shared information and technology. The goal of the grant program is to provide the highest quality of 9-1-1 services to the citizens of Oklahoma.

## GRANT PURPOSE

In 2016, the Oklahoma legislature passed HB3126. This legislation authorizes the Oklahoma 9-1-1 Management Authority (Authority) to administer grants for the purpose of:

1. Assisting public agencies with funding for consolidation of facilities or services;
2. Deployment of Phase II or successor technology;
3. Development of next-generation 9-1-1 regional emergency service networks;
4. Other purposes the Authority deems appropriate and necessary.

## APPLICATION DEADLINE & IMPORTANT DATES

The grant applications will be accepted and reviewed every 60 days until depletion of funds.

## WHO IS ELIGIBLE TO APPLY?

Only governing authorities of a primary or secondary PSAP will be eligible to apply for this grant. All applicants must also be an eligible entity of local government or tribal organization as defined in 47 CFR

§400.2 to apply for the 9-1-1 Management Authority grant. Eligible entities include:

1. Primary or Secondary Public Safety Answering Points (PSAPs);
2. City, County and Tribal Governments;
3. City or County Fire Departments;
4. City or County Law Enforcement Agencies;
5. Councils of Governments (COGs);
6. Public Districts, Public Trusts and Public Authorities;
7. Other governmental entities that provide 9-1-1 services.

## ELIGIBLE PROJECTS

The 9-1-1 Management Authority has determined that the following projects would qualify for consideration for grant funding. Funding can be used for the purpose of developing a plan, purchasing equipment, hardware or software, procurement of services to create a final product, or payment of one- time expenses related to the following:

1. Call center creation.
2. Consolidation or virtual consolidation of call centers.

3. Sharing of equipment, network or technology among call centers.

1. Creation, maintenance or improvement of GIS map, including hardware and software to use the map in call taking.
2. Creation or improvement of 9-1-1 addressing.
3. Landline, wireless or VoIP call routing.
4. Purchase or lease of call taking equipment.
5. Creation, purchase or lease of interoperable regional emergency service network.
6. Equipment, network or services to prevent or reduce outages.
7. Call taker training and certification.
8. Development or deployment of next generation 9-1-1 technology.
9. Emergency conditions that could not have been reasonably anticipated by the local government.
10. Other purposes consistent with 63 O.S. (2015) secs. 2861 through 2871.

## INELIGIBLE Expenses\*

The following are not eligible for funding through the 9-1-1 Management Authority Grant program:

1. Purchase and/or maintenance of radios unless used as a control point in the PSAP.
2. Mobile communications platforms; repeaters; and Oklahoma Law Enforcement Telecommunications System (OLETS) interfaces.
3. Construction/capital improvement projects; purchase of buildings; ongoing operating costs including rent, utilities; and general administrative costs including salaries and wages.
4. Costs associated with any college or university degree, such as tuition, fees, etc.
5. Prizes and awards, lobbying expenses, fundraising events/expenses, grant-writing costs, fines and penalties, legal or audit fees, taxes, offsetting of debt and food/refreshments for meetings.
6. Purchases or purchase agreements entered into prior to grant award.
7. Costs to operate legacy E9-1-1 or 9-1-1 systems.
8. Costs to operate the NG9-1-1 system after it is fully operational.
9. Independent verification and validation (IV&V) testing for products, services and systems.

## \*This list is not an all-inclusive list, final determinations will be made on a case-by-case basis by the 9-1-1 Management Authority.

## GRANT FUNDING LIMITATIONS

1. Grant funding is available for one (1) time purchases only. Additionally, the applicant must demonstrate the ability to maintain any data, mapping, addressing, equipment or other purchase(s) after the grant has ended.
2. After an award has been made and a State and Local Agreement (SLA) has been signed by the OEM Director and the local Authorized Contact, funds may be expended by the applicant. This grant is a reimbursement grant. Funds must be expended by the applicant and proper documentation submitted before funds will be reimbursed.
3. Applicants can submit no more than one (1) application per category per fiscal year.
4. No general planning, administration, or promotional activities will be funded.
5. All assets funded by this grant must be located on property either owned by, or leased to, the applicant.

## CURRENT GRANT PRIORITIES

* Request for funds for deployment of Phase II technology;
* Consolidation of facilities or services;
* Interoperability;
* GIS data or creation or modification; bringing GIS data into compliance with the state GIS standard;
* Deployment of Next Generation 9-1-1 networks and services.

In addition, priority will be given to applicants who can demonstrate that the grant funds will facilitate significant progress toward achieving compliance with the goals established by the 9-1-1 Management Authority board.

## MATCHING FUNDS REQUIREMENT

A match of 20% of the total project cost is required. Match must be monetary (cash), unless the applicant demonstrates the inability to provide matching funds. No in-kind match will be accepted. Training grants are funded 100% by the 9-1-1 Management Authority - no match is required by the applicant.

## CONTENT AND FORM APPLICATION SUBMISSION

Applying for an award under this program is a multistep process. To ensure that an application is submitted on time, applicants are advised to start the required steps well in advance of their submission. Failure to comply with any of required steps before the deadline for submitting the application may disqualify the application from funding. Applications shall be submitted online in OEMGrants and shall contain the following:

1. Completed grant application;
2. Budget sheet;
3. Explanation of proposed method of funding matching requirement;
4. Resolution from the Local Governing Authority;
5. Project schedule;
6. Project narrative, including an explanation of how this project will achieve compliance with the goals and objectives of the Authority;
7. SF424 (Application for Federal Assistance);
8. SF424B (Assurances for Non-Construction Programs);
9. CD-511 (Certification Regarding Lobbying);
10. Local 9-1-1 Deployment Plan, if deploying initial E9-1-1 Phase II;
11. Vendor Quote(s);
12. Vendor Brochure(s), optional.

## APPLICATION REVIEW PROCESS

If the grant application package does not meet the requirements set forth in this document, the grant application will not be considered. Priority will be given to applicants who can demonstrate they have developed an achievable plan to reach and/or maintain compliance with the goals and objectives of the 9-1-1 Management Authority. The decision to award or not to award grant funds is entirely at the discretion of the 9-1-1 Management Authority board. The 9-1-1 Management Authority grant is a competitive grant and the Authority will award funds after considering, in no particular order, the following factors:

* Availability of local cash match.
* Readiness to proceed with the project.
* Technical feasibility of the project.
* Regionalization or consolidation of facilities or services.
* Degree to which grant funds will assist in achieving or maintaining compliance with goals set forth by the Authority.

The Authority may choose to modify the amount of any grant awarded by either increasing or decreasing the amount requested in the application. The Authority will notify each applicant via OEMGrants of the Authority’s decision on each application.

## GRANT REIMBURSEMENT

Applicants generally **must have a minimum of $5,000 in reimbursable expenses in order to request a draw** (payment); however, final closeout payments may be less than $5,000.

**For project awards less than $5,000**, applicants must request one draw for the total amount of the project. For project awards of $5,000 or more, each draw must equal $5,000 or more.

The Oklahoma 9-1-1 Management Authority office will generally approve draw requests within seven (7) working days.

Please allow time for the State financial office to process payments which can take up to twelve (12) weeks. Ensuring that you have a registered **EIN Number1, DUNS Number**2, **SAMS Code**3, and have set up **EFT (direct deposit) linked with the Treasury Department4** will help deliver your payments faster, more secure, and trackable if there is an issue.

# QUESTIONS

Application forms and instructions are available online at [www.ok.emgrants.com.](http://www.ok.emgrants.com/)

Applicants experiencing difficulties accessing this information, or who have any questions should contact the State Grants & Compliance Officer, Karen Douglas at (405) 521-3110 or [karen.douglas@oem.ok.gov.](mailto:karen.douglas@oem.ok.gov)

1. https://ein.e-tax-filings.com/
2. https://[www.dnb.com/duns-number/get-a-duns.html](http://www.dnb.com/duns-number/get-a-duns.html)
3. https://uscontractorregistration.com/sam-registration/
4. EFT (direct deposit) is the preferred method for payment; it is faster, safer and easily tracked if there is a problem. To set up the EFT payment, an email will be sent to the initial email provided and will link the Treasury to add the agency’s banking information. Verification by the agency through several penny deposits will be required before the EFT set up is finalized. It is strongly suggested to make sure this is set up and correct as soon as possible, because even if your agency has been awarded, and have submitted accurate request for reimbursements in the system, we will be unable to process payments until this step is complete.